

You may be granted regular admission to Colorado Mountain College if you are a high school graduate, or have earned a General Educational Development Certificate (GED). If you are not a high school graduate, you may also be admitted if you are 17 years of age or older.

This form is not required for courses designated for minors.

### Process for Underage Admissions

Most underage students will be admitted through the College's Concurrent Enrollment (CEPA) partnerships with local K-12 education providers.

Students who do not attend with a local K-12 educational provider will be subject to the same eligibility requirements as CEPA students.

1. Students in grades 9-12 are eligible. Students must prove they are at a 9<sup>th</sup> grade level in their education.
2. Students must demonstrate readiness for college level work by meeting placement scores for college-level English, reading, and math if required for the course(s). Underage students are not allowed to enroll in remedial education courses. The student should provide all placement test scores, such as SAT, ACT or other standardized tests. If the student does not have placement test scores, they will need to schedule an appointment to take the Accuplacer Placement Test prior to their admissions meeting.
3. Students and their parent or guardian are required to meet with a College Counselor/Advisor or designated staff member to determine eligibility for admission, appropriateness of course selection, review college expectations and complete this form. The College Counselor/Advisor will consult with the course instructor and provide a recommendation on enrollment. Final approval rests with the Dean of Student Affairs or the Assistant Dean of Instruction.
4. If approved, a responsible parent or guardian must sign this form, indicating that both the student and the parent have been advised regarding the expectations of the college. Students will also be required to sign a separate FERPA - Release of Information Waiver.

#### Courses requested

Course Code	Course Title	Credit hours

## Underage Admissions Form



Colorado Mountain College (CMC) strives to provide quality instruction and support for all students attending post-secondary classes on the campus. Students who are conditionally admitted based on the underage admissions policy are granted the same rights and have the same responsibilities as any other college student. Therefore, it is required that each underage student and their parent review the information listed below and sign the acknowledgment indicating that they understand and accept responsibility for the decision to enroll. This form must be completed for every term in which an underage (under 17 years) student enrolls.

Student's printed name

CMC Student ID number

Phone number

Student's age on the first day of class

Date of first day of class

Term of admittance

1. We understand that the student must adhere to all college policies and deadlines as outlined in the college catalog and course schedule.
2. We understand that there could be classroom discussion or materials that the student/parent may not consider age appropriate for an underage student. If the student or parent is not comfortable with an assignment or classroom discussion, the faculty member is not required to substitute an alternate activity or grading exercise.
3. We understand that the grade received by the student is part of the student's permanent post-secondary academic record and may affect the student's eligibility for college scholarships or freshman/first-time status at other institutions of higher education.
4. We understand that, while the student will have equal access to any academic support services offered to the student body, no extraordinary academic measures will be granted the student due to underage status.
5. We understand that the student's academic record (grades, attendance, progress, etc. in class) cannot be accessed by the parent without a written release, signed by the student and on file in the Registrar's Office.
6. We understand that the faculty member will provide standard updates on academic progress directly to the student. This may include graded homework, graded test papers, etc. In a college environment, attendance is not reported, and faculty members do not provide written or personal/telephone summaries throughout the semester.
7. We understand that the student is expected to comply with the CMC Student Code of Conduct. Violations of the Code of Conduct will result in disciplinary action as outlined by the College's Discipline Process. It is the student's and parent's responsibility to become familiar with the information provided in the CMC Student Handbook.
8. **Email Communications:** We understand that the CMC email address assigned to the student is the official means of communication. The student is responsible for checking their email account through Basecamp for updates.

**We, the student and the parent or guardian, have reviewed the information listed above. We acknowledge the responsibilities and limitations as outlined. We have listed classes for enrollment on the previous page.**

Parent or Guardian: Printed name

Signature

Date

Student: Printed name

Signature

Date

CMC Counselor/Advisor: Printed name

Signature

Date

Dean of Student Affairs or Asst. Dean of Instruction:  
Printed name

Signature

Date