



Thank you for your support of Colorado Mountain College through the Colorado Mountain College Foundation, a 501(c)(3) organization, TIN: 74-2393418.

Below are the instructions for gifts of stock/securities, IRA distributions, domestic (U.S.) wire transfers, on-line credit card donations and checks.

▪ **STOCKS/BONDS/GOVERNMENT ISSUES**

**DTC DELIVERIES:**

DTC Participant	2669
Agent ID	20290 – Northern Trust
Institution ID	78500
Account Number	17-92314
Account Name	Alpine Bank
FBO: Client Name & Account Number	Colorado Mountain College Foundation, Inc. Stock Receipt Account Account Number: 51021210

**FED BOOK ENTRY:**

Northern Trust	ABA 071000152/1050 Northern CHGO/Trust Account Number: 17-92314 Account Name: Alpine Bank
----------------	--

**Additional Information:** Please call Alpine Trust & Asset Management at (970) 245-5627 or (877) 808-7878.

▪ **IRA DISTRIBUTIONS**

- 1) Contact your IRA “trustee” which is the bank or investment firm that manages your IRA—inform them you want to initiate a withdrawal. The bank or investment firm will assist with the withdrawal process and will handle the sale of any stocks, bonds or government issues, etc. for conversion to cash.
- 2) Once the cash conversion process is complete, a check can be issued by the bank or investment firm directly to the CMC Foundation; or a check can be issued to the donor who will then need to issue a check to the CMC Foundation.
- 3) Checks should be mailed to: Colorado Mountain College Foundation, 802 Grand Avenue, Glenwood Springs, CO 81601.

▪ **DOMESTIC (U.S.) WIRE TRANSFERS**

Routing ABA Number	102103407
Bank Name	Alpine Bank
City, State	Glenwood Springs, CO
Alpine Bank Account Number	1010735868
Title of Account	Colorado Mountain College Foundation, Inc.

▪ **ONLINE CREDIT CARD DONATIONS**

To make your contribution on-line, please visit the CMC Foundation secure on-line donation portal at [www.cmcfoundation.org](http://www.cmcfoundation.org)

▪ **CHECK DONATIONS**

Donations via check should be mailed to: Colorado Mountain College Foundation, 802 Grand Avenue, Glenwood Springs, CO 81601.

**➔➔ IMPORTANT INFORMATION FOR CALENDAR YEAR-END DONATIONS/TAX DEDUCTIBILITY:**

- 1) If you choose to donate stock/securities, the transaction is recognized as completed once the transfer request has been submitted by your financial advisor or firm. However, the donation must be received by the CMC Foundation by midnight on December 31<sup>st</sup>.
- 2) IRA distributions issued by the IRA custodian are recognized once the custodian issues the check from the donor’s IRA; however, the check to CMC Foundation must be postmarked on or before December 31<sup>st</sup>. IRA distributions issued directly to CMC Foundation from the donor must be postmarked on or before December 31<sup>st</sup>.
- 3) Wire transfers must be received by CMC Foundation by midnight on December 31<sup>st</sup>.
- 4) If you pay by credit card, the transaction is official once the charge is made. Online donations must be made by midnight on December 31<sup>st</sup>.
- 5) If you plan to send your donation via check in the U.S. mail, it must be postmarked on or before December 31<sup>st</sup>.