

Colorado Mountain College Board of Trustees Meeting Schedule



FY2020-21

Month	Date	Day	Time		Location (subject to change)	Agenda Topics/Notes
July				No Meeting		
Aug.*	31	Mon.	1:00 - 5:30p 6:00 - 8:00p	Work Session Board Dinner		Annual Planning Retreat
Sept.*	1	Tues.	8:00 - 9:00a 9:00a - 1:00p 1:00 - 3:00p	Local/Campus Meet & Greet Annual Planning Retreat Trustee Meeting	Rifle	Appoint members to CMC/Garfield County Library Condo Association (as needed) Capital Planning; session w/Campus Leaders
Oct. ^	20	Tues.	8:30 - 9:30a 9:30a - noon 1:00 - 3:00p	Local Meet & Greet Work Session (Enrollment, Budget Preview/Planning) Trustee Meeting	Morgridge Commons	Begin annual budget setting cycle, tuition setting discussions
Nov.				No Meeting Fall Employee Town Halls		
Dec.*	7	Mon.	2:00 - 5:30	Committee meetings and/or Work Session, as needed		Sign Conflict of Interest & Affirmation of Service Forms; Trustee Handbook updated; new Trustee orientation (election year) Receive spring sabbatical reports [C.R.S. 23-5-123(2)(g)] Accept Q Financials (Last Q of prior FY) Accept Quarterly Financials (1 st Qtr. FY) Accept audit per C.R.S. 29-1-603 Certify mill levy (C.R.S. 23-71-402 & 39-5-128) prior to 12/15 Resolution and Appropriation of reserves Approval of new Associate's Degrees <u>Election year:</u> Certify election results Administer Oath of Office Elect BOT officers (C.R.S. 23-71-110 to 118)
	8	Tues.	6:00 - 8:00 8:00 - 9:00 9:00 - noon 1:00 - 3:00	Holiday Dinner at Theobalds Local Campus Meet/Greet Work Session (Budget, Tuition) Trustee Meeting	Breckenridge	
January^	26	Tues.	9:00 - 10:00a 10:00 - 1:00p 1:00 - 3:00p	Committee meetings, as needed Work Session (working lunch) Trustee Meeting	Morgridge Commons	Approve Tuition and fees for upcoming fiscal year (per C.R.S. 23-71-123) Locations for posting Notice of Meetings (C.R.S. 24-6-402(2)(c)) Accept Quarterly Financials (2 nd Qtr.)
February				No Meeting		

*Two-day meetings

^Morgridge Commons/Central Services

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March	23	Tues.	8:30 - 9:30a 9:30 - 10:30a 10:30a - 1:30p 1:30 - 4:00	Local Campus/Meet/Greet Committee Meetings (as needed) Work Session Trustee Meeting	Edwards	Capital and Preliminary Budget Preview Begin/Outline Presidential Evaluation Process (Exec Session) Set Board Meeting Dates for upcoming FY(C.R.S. 23-71-123) Approve sabbatical Requests for fall (C.R.S. 23-5-123(2)(f)) BOT charge to external auditors.
April				Trustee Budget Review 1-1s Spring Employee Town Halls		AGB Annual Conference (4/11 – 4/13) Budget “1-1s” with Trustees
May*	17 18	Mon. Tues.	2:00 – 5:00p 5:30p 8:00 - 9:00a 9:00a - noon 12:30 - 3:30p	Work Session (as needed) Dinner with Foundation Board Local Campus/Meet/Greet Joint Boards Meeting Trustee Meeting	Salida	Set the BOT budget for the next fiscal year Receive fall sabbatical reports (C.R.S. 23-5-123(2)(f)) Accept Quarterly Financials (3 rd Qtr.) 1 st Budget Hearing (C.R.S. 22-44-101, et. seq) (set exact time for final hearing so public notices can be sent to all college district newspapers) (C.R.S. 22-44-101, et. seq) Faculty Promotions (information) Joint Boards and Foundation Board meeting Accept MOU with the CMC Foundation President’s Evaluation (Executive Session)
June^	22	Tues.	8:30 - 9:30a 9:30a - noon 12:30 - 3:00p	Local Campus Meet & Greet (tbd) Work Session (as needed) Trustee Meeting	Morgridge or S.Valley	Final Budget Hearing. 1 st resolution to adopt budget; 2 nd resolution to appropriate the funds. Election Years – Resolution to hold an election

Key

Red = Trustee Meeting

Green = Annual Planning Retreat/Work Sessions Conferences

Purple = No Meeting Month

Phone/IVS/WebEx meetings scheduled as needed/necessary (IVS/WebEx will be available/reserved in winter months in case of inclement weather)

Note: Trustee meeting schedule seeks to accommodate travel time to each location, align with annual budget setting calendar, sync with other opportunities on campus or in the community, and factor in weather and daylight in winter months. Adjustments to be made, as needed. Please hold the entire day/days as indicated.