SSN/ITIN VERIFICATION

This form is used to request, verify, change, or correct a student's Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN).

Information

Social Security Numbers and Individual Taxpayer Identification Numbers are confidential and protected by both federal and state laws. Colorado Mountain College will protect these numbers from unauthorized disclosure and/or use.

Colorado Mountain College is required by Federal law/regulations to collect your correct social security number (SSN) or correct individual taxpayer identification number (ITIN) in order to file Form 1098-T with the IRS and to furnish a Tuition Statement to you. Form 1098-T contains information about qualified tuition and related expenses to help determine whether you, or the person who can claim you as a dependent, may take either the tuition and fees deduction or claim an education credit to reduce Federal income tax. For more information, see IRS Pub. 970, Tax Benefits for Higher Education.

You can complete this form or complete a W-9S available at https://www.irs.gov/pub/irs-pdf/fw9s.pdf
Completed forms should be submitted to the Registrar's Office not the IRS.

Student Information:

_____ _____ ____ _____
Last Name First Name MI Student ID

_____ _____ ____ _____
Address: Street/PO BOX City State ZIP Code

_____
Social Security Number/ITIN

You can choose not to submit your SSN or ITIN to Colorado Mountain College however you may be subject to the following IRS Penalty:

If you fail to furnish your correct SSN or ITIN to the college, you are subject to a penalty of $50 unless your failure is due to reasonable cause and not to willful neglect.

☐ By checking this box I indicate that I have read the above information and decline to provide my Social Security Number/ITIN

_____ _____
Student's Signature **Date**

CMC Employee? ☐

OFFICE USE ONLY

Processor _____ Date _____

☐ Colleague ☐ Etrieve ☐ HR

This form is processed by the Registrar's Office.

Office of the Registrar
802 Grand Avenue, Glenwood Springs, CO 81601
Phone: 970-945-8691 Fax: 970-947-8387
registrar@coloradomtn.edu