Colorado Mountain College
RN-BSN Bachelor of Science in Nursing

2023-2024 Application for Admission

New Requirements Effective Immediately

Program Locations

Breckenridge
Spring Valley in Glenwood Springs
Steamboat Springs

Dear Prospective RN-BSN Applicant:

Thank you for your interest in the RN-BSN Nursing Program at Colorado Mountain College (CMC). This program is designed to help you advance your nursing practice to the next level. Obtaining your BSN degree can lead to new job opportunities and allow you to progress toward graduate nursing education.

The Colorado articulation model for registered nurses allows CMC to award up to 72 credits for your prior registered nursing education. Your prior college coursework will be reviewed by the Assistant Director of Admissions for Nursing and the Program Director, Chief Nursing Officer to determine exactly what courses you will need to complete your degree.

As an RN-BSN student, you have a great deal of flexibility in meeting the course requirements. There are minimal on-campus classroom requirements. The RN-BSN program is designed using a hybrid web-based technology approach to meet the needs of students with diverse learning styles. You can access all course materials and library resources through our CMC website. The RN-BSN program is offered at the current nursing program sites, including the Breckenridge, Spring Valley at Glenwood Springs, and Steamboat Springs locations.

This admission packet contains information about the application process. For additional details, schedule an in-person or telephone appointment with Dr. Jacki Brazill, Assistant Director of Admissions for Nursing. Bring your unofficial transcripts or email them to Dr. Brazill prior to your appointment. You can reach Dr. Brazill at 970.947.8353 or via email: jbrazill@coloradomtn.edu.

Congratulations on taking your career to the next level and welcome to the RN-BSN program at Colorado Mountain College!

Sincerely,

Whitney Erickson

Dr. Whitney Erickson, DNP, RN, CEN
Program Director, Chief Nursing Officer

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Accreditations

Higher Learning Commission of the North Central Association of Colleges and Schools
230 South LaSalle Street, Suite 7-500
Chicago, IL 60604
Phone 312.263.0456

Accreditation Commission for Education in Nursing (ACEN)
3390 Peachtree Road NE, Suite 1400
Atlanta, GA 30326
Phone 404.975.5000
Fax 404.975.5020
www.acen.org

Admission Application for the RN-BSN Program

The RN-BSN program is an academic progression model designed for practicing RNs to advance their education. The program provides educational experiences to prepare a professional nurse generalist to practice in a variety of healthcare settings. The program integrates nursing theory, practice, and science. It has been developed to prepare a highly competent professional nurse with the education necessary to meet the increasing need for safe, quality healthcare in contemporary society and provide students with the foundation for graduate study in nursing.

Applicants who meet the criteria as outlined in the application process will be considered for admission to the RN-BSN program. The RN-BSN nursing application process at CMC is an evaluation of qualified applicants.

Requirements

1. Applicants must be a graduate from an accredited AAS/ADN or Diploma Nursing Program.

2. Applicants must include a copy of current and unencumbered RN license from the State of Colorado.

3. Applicants must not have any Disqualifying Criminal Offenses (see page 15).

4. Applicants must hold a minimum cumulative GPA of 2.5 or higher on a 4.0 scale.

5. Applicants MUST have a current CPR Certification (must be American Heart Association Healthcare Provider Basic Life Support-BLS) and provide a copy of the BLS Certification.

6. If an applicant applies more than three (3) years after receiving their RN licensure, a minimum of 1,000 hours of nursing work experience is required within the last three years (see Work Experience Verification Form on page 14). Two (2) professional ability assessment letters addressing your nursing practice and experiences in health care must be provided.

7. The nursing general admission prerequisites are not required to be completed to apply for the RN-BSN program, they can be in progress; however, they must be completed prior to starting the RN-BSN classes. A grade of "C"or higher (not C-) is required in general education and nursing courses.

BIO 1111	General College Biology with Lab	5 credits
BIO 2101	Anatomy & Physiology I with Lab	4 credits
BIO 2102	Anatomy & Physiology II with Lab	4 credits
BIO 2104	Microbiology	4 credits
PSY 2440	Human Growth & Development	3 credits
HWE 1050	Human Nutrition	2 credits
ENG 1021	English Composition	3 credits
Social or behavioral science elective		3 credits

The following BSN general admission courses are not required to apply for the RN-BSN program but must be completed prior to graduation:

ENG 1022	English Composition II	3 credits
BIO 2116	Human Pathophysiology	4 credits
MAT 1260	Introduction to Statistics	3 credits
Advised transferable electives		3 credits
History Elective		3 credits

Credit for prior learning, CMC challenge exams, AP/IB/CLEP scores, or individual RN-BSN nursing courses completed at another institution <u>may not</u> be used to fulfill any requirements in the RN-BSN curriculum, including prerequisite coursework and general education requirements. All RN-BSN nursing courses in the curriculum must be completed at CMC.

If you are planning to use any transfer credits to fulfill prerequisite or general education requirements, you must speak with Dr. Jacki Brazill to determine if they will meet program requirements.

Application Process

1. You must complete and submit a general CMC application (available online at https://coloradomtn.edu/apply-get-started/apply-now/). This is required for all new applicants or a student who has not taken a CMC course within the last year. Students currently taking courses with CMC do not need to provide a new application. Remember to make a copy of your CMC application for admission, since you will also need a copy for the RN-BSN nursing application packet.

2. Official college transcripts must be sent directly to the CMC Registrar's Office from all previous institutions for a formal transcript evaluation to determine what previous coursework will transfer to Colorado Mountain College. Transcript review could take 4-8 weeks, so please submit them early. Have your previous college(s) send your transcripts to:

<div align="center">

Colorado Mountain College
Office of the Registrar
802 Grand Ave
Glenwood Springs, CO 81601
registrar@coloradomtn.edu

</div>

Complete and include the attached form "Transcript Request and Coursework in Progress Information," included on page 13 of this packet to indicate transcripts you have submitted for evaluation and any coursework in progress. Completing this form will alert Admissions to look for transcript evaluations to be included in your application.

Include a current class schedule of course(s) in progress. Students with courses in progress may be offered a *Conditional Acceptance* pending successful completion of the courses.

3. Professional Resume

    Complete a professional resume which includes your education, work experience, professional certifications, membership in professional organizations, community and volunteer work, scholarly writing, or involvement in evidenced based practice or research, and teaching experience.

4. Essay

    Complete **each of the following three** essay questions with 250-300 words, 900 words max for all three, using 12 font and 1.5 spacing.

    A. Describe what learning opportunities and career/professional goals you hope will be met by completing the Bachelor of Science in Nursing Degree. Please focus on your specific nursing practice and nursing interests.

    B. Describe a complex clinical situation in which you used clinical reasoning and critical thinking. Evaluate the outcomes of that situation and how you gained knowledge, practice know-how, or new insights.

    C. Completing a BSN program can be mentally, emotionally, and physically challenging, requiring a good sense of time management. What challenges do you anticipate that you will face (e.g., work, school, and personal life demands)? What strategies do you intend to employ to be successful?

5. If an applicant applies more than three (3) years after receiving their RN licensure, a minimum of 1,000 hours of nursing work experience is required within the last three years (see Work Experience Verification Form on page 14). Two (2) professional ability assessment letters addressing your nursing practice and experiences in health care must be provided**.**

Additional Application Information

Hybrid courses have a significant online component which use a variety of evolving technology tools to facilitate teacher/student and student/student interactions. Canvas is the current learning management program at CMC, can be used with most major web browsers, and is supported under Windows, Macintosh, and UNIX operating systems. Students are required to have access to a computer and an internet connection for all online coursework. Phones and tablets can be used for some aspects of the courses, but a computer (laptop or desktop) is necessary for all aspects of each course. Microsoft Word is the standard word processing program for the majority of CMC instructors. Students without Microsoft Word may use the free software from www.OpenOffice.org to create Word-compatible documents. The program also includes spreadsheet, presentation, drawing, and database applications. The program is available for Windows, Macintosh, or Linux operating systems. Microsoft Word is installed on computers available in computer labs at CMC locations.

Admission requirements are reviewed annually and are subject to change. It is the student's responsibility to obtain a copy of the current year's admission packet to meet admission requirements.

Application Submission

1. Applications are accepted for each upcoming fall and spring semester.

Deadline for RN-BSN Application
Fall Deadline: August 1
Spring Deadline: December 15

2. It is the applicant's responsibility to ensure that all application materials are included, and hand delivered or postmarked by the deadline. It is recommended that you send your application by certified mail.

3. All admissions applications and supporting documents should be hand delivered or mailed to:

Colorado Mountain College
ATTN: Dr. Jacki Brazill
1275 Crawford Avenue
Steamboat Springs, CO 80487

Confirmation of receipt of application materials is emailed to applicants at the email address listed on the CMC application after the CMC RN-BSN Application deadline date of the semester you are applying for.

<u>Medical Forms, Drug Testing, FBI Fingerprinting and Background Checks</u>

Conditionally accepted students will be required to obtain and pass a criminal background investigation, FBI fingerprinting, and drug screening (approximate cost to you is $150.00) through CastleBranch. You will receive instructions for completing these screenings in your conditional acceptance letter. Specific immunizations are required by our clinical facilities.

RN-BSN students may also be required to pay for and participate in MyClinicalExchange (approximate cost is $39.50 per year).

<u>Program Cost</u>
Tuition cost for upper division nursing courses is a higher differential cost per credit. Textbooks, travel, or other computer expenses are additional cost to the student. Financial Aid is available for the nursing program. Students who would like more information about Financial Aid qualifications should contact the Financial Aid Office at CMC. Students seeking financial aid may be required to complete additional federal forms to apply for financial aid.

<u>Below are the rates per credit, based on the 2023-2024 Academic year:</u>
* Rates are subject to change
<u>Nursing BSN</u>*

In-District	$140.00
In-State	$240.00
Out-of-State	$550.00

CMC Financial Aid Information

Scholarships, FAFSA, Grants, etc.
Free Application for Federal Student Aid website: www.fafsa.ed.gov

Colorado Mountain College
Office of Financial Aid
970-947-8322
finaid@coloradomtn.edu

Colorado Mountain College RN-BSN
Program Curriculum Plan

General Education Requirements	BSN General Ed
BIO1111–General Biology with Lab (5) HWE1050–Human Nutrition (2) ENG1021–English Composition I (3) BIO2101–Human Anatomy & Physiology I (4) BIO2102–Human Anatomy & Physiology II (4) BIO2104–Microbiology (4) PSY2440–Human Growth & Development (3) Soc or Behavioral Science Elective (3)	BIO2116- Human Pathophysiology (4) MAT1260–Introduction to Statistics (3) ENG1022–English Composition II (3) Advised Elective (3) History Elective (3)

Nursing major courses* for RN-BSN	
NUR3010 - Dimensions of Nursing Theory (3) NUR3420–Nursing Ethics & Legalities (3) NUR3330-Advanced Health Assessment (3) NUR3250- Advanced Gerontology (3) NUR3170-Community&Public Health Nursing (5) NUR3480- Healthcare Finance & Economics (3) (20 Credits)	NUR4130 - Nursing Research (3) NUR4340–Information Management (3) NUR4260- Leadership (3) NUR4290–Senior Synthesis Project (5) (14 Credits)

* Courses will be offered contingent upon enrollment numbers and faculty availability

General Education Requirements: 28(These credits may have been completed during prior nursing education program. Credits awarded are subject to review by the nursing program director and CMC).
BSN General Education Requirements: 16
Prior Nursing Degree: 44(Block credit awarded for associate degree in lower division nursing courses).
BSN Nursing Courses: 34

Total Hours: 122 credits

APPENDICES

COLORADO
MOUNTAIN COLLEGE

Please select your preference
for program completion plan:
_____Part time

_____Full time

CMC RN–BSN Program Application Checklist

Applicant Name: _____ **Birth Date:** _____

Address: _____ **Phone:** _____

Email: _____ **Student ID:** _____ _

· Please submit your application in a manila folder with this Check Sheet completed on top of the other documents inside the folder.
· Please initial items included in your application.
· Keep copies of all submitted materials and we recommend you send your application certified mail.
· Applicants should read the RN-BSN Nursing Application Packet thoroughly.

Please Initial:
_____ I have graduated from an accredited AAS/ADN or Diploma Nursing Program.
_____ I have attached a copy of my current unencumbered Colorado RN license.
_____ I do not have any disqualifying criminal offenses.
_____ I have a minimum cumulative GPA of 2.5 or higher.
_____ I have attached a copy of my current CPR certification or enrollment registration for upcoming class (American Heart Assoc. Healthcare Provider ONLY).
_____ I have completed two Work Experience Verification forms **if it has been more than 3 years since receiving my RN license.**
_____ I have completed a general CMC Admissions Application online located: http://coloradomtn.edu/admissions/applying.
_____ I have completed the Transcript Request and Course Work in Progress Information Form (including registration or schedule if courses are "in progress").
_____ Date official college transcripts were requested: _____
(CMC will automatically generate CMC transcripts and current schedules for all applicants).
_____ I have attached a professional resume.
_____ I have attached an essay answering each question indicated in this packet.

Your signature indicates that all the items you have initialed above are accurate and are included.
False reporting will result in application disqualification and/or dismissal from program.

Signature:_____Date:_____

Please send this check sheet with your application and supporting documents to:
Colorado Mountain College-Steamboat Springs
ATTN: Dr. Jacki Brazill
1275 Crawford Avenue
Steamboat Springs, CO 80487

Transcript Request and Coursework in Progress
2023-2024
All transcripts must be **official copies** sent directly
to: Colorado Mountain College–Transcripts
Department registrar@coloradomtn.edu

Student Name: _____ Maiden (other) Names: _____

Any other names listed on transcripts: _____

I.**List all transcripts that have been requested: (**Please print)

Name of College or University	Date	Requested Student's Name on Transcript
1.		
2.		
3.		

II. Colorado Mountain College Transcript Request

_____ **Yes,** I have previous coursework from Colorado Mountain College. Please print a copy of my transcript for my application file.

_____ **No,** I do not have previous coursework from Colorado Mountain College.

III. Transcripts Previously Evaluated by Colorado Mountain College

Name of College or University	Date Evaluated	Student's Name on Transcript
1.		
2.		
3.		

IV. Course Work In Progress
I am **currently** enrolled in the following courses:

Name of Course	Name of College or University	Approx. Date of Completion*
1.		
2		
3.		
4.		

***Use additional sheet if necessary to list any course work or transcript information.

Work Experience Verification

RNs **who graduated more than three years before applying for admission** to CMC's RN to BSN Completion Program must have 1000 hours of employment as an RN. This form must be returned to the applicant in a **sealed** envelope.

To Be Completed by Applicant:

Name:_____Signature: _____

Address:_____City:_____State:_____Zip: _____

is making application for the RN to BSN Completion Program at Colorado Mountain College. S/he is requesting:

_____

Name of Hospital/Agency   Address of Hospital/Agency
                                     furnishing CMC with the information.

Thank you for your time.

To Be Completed By Employer:
(Name of Hospital/Agency) employed the above-named person

_____

from_____to_____, a period of _____
      (Date)   (Date)   (Total Months/Years)

Employment was_____full time;_____part-time. Total number of hours worked during this period of time was _____ hours. S/he/they was employed as _____.
                                     Position / Title
Description of job duties:

_____

_____

_____

_____

Name:_____   Title: _____

Signature:_____   Date: _____

Hospital/Agency Address: _____

City:_____State:_____Zip:_____Telephone: _____

Colorado Community College System Nursing Background Check Modification

The Colorado Community College System ("CCCS") and the State Board for Community Colleges and Occupational Education authorize the nursing programs to conduct a background investigation of all student applicants. The clinical sites used in the nursing programs require background checks of all potential interns. The purpose is to maintain a safe and productive educational and clinical environment. New students who refuse to comply with the background investigation will not be allowed to enter a CCCS Nursing Program.

An Applicant will be disqualified from a CCCS nursing program based on the following guidelines:

- Any *violent* felony convictions of homicide. (No time limit)
- Crimes of violence (assault, sexual offenses, arson, kidnapping, any crime against an at-risk adult or juvenile, etc.) as defined in section 18-1.3-406 C.R.S. in the 10 years immediately preceding the submittal of application.
- Any offense involving unlawful sexual behavior in the 10 years immediately preceding the submittal of application.
- Any crime, the underlying basis of which has been found by the court on the record to include an act of domestic violence, as defined in section 18-6-800.3 C.R.S. in the 7 years immediately preceding the submittal of application.
- Any crime of child abuse, as defined in section 18-6-401 C.R.S. in the 7 years immediately preceding the submittal of application.
- Any crime related to the sale, possession, distribution or transfer of narcotics or controlled substances in the 7 years immediately preceding the submittal of application.
- Any felony theft crimes in the 7 years immediately preceding the submittal of application.
- Any misdemeanor theft crimes in the 5 years immediately preceding the submittal of application.
- Any offense of sexual assault on a client by a psychotherapist, as defined in section 18-3-405.5 C.R.S. in the 7 years immediately preceding the submittal of application.
- Crimes of moral turpitude (prostitution, public lewdness/exposure, etc.) in the 7 years immediately preceding the submittal of application.
- Registered Sex Offenders. (No time limit)
- Any offense in another state, the elements of which are substantially similar to the elements of any of the above offenses.
- More than one (1) D.U.I. in the 7 years immediately preceding the submittal of application. If the investigation reveals information that could be relevant to the application, the designated individual responsible for background checks may request additional information from the applicant. The offense shall be reviewed on a case-by-case basis.

Students who have successfully completed the terms of a deferred adjudication agreement will not be disqualified. If any applicant feels the criminal background check is inaccurate, they may appeal the decision and request a review with the specific community college applied at. It is the applicant's burden to produce substantial evidence that proves the crimes charged are incorrect.